



NOTICE TO PROCEED

14 October 2022

Date

DIAMOND-EMPIRE MARKETING

Anonas Street, NDC Compound, Sta. Mesa,
Sampaloc, 063, Barangay 628,
Manila

Dear Sir/Madam:

We wish to inform you that your contract for the **Supply and Delivery of Various Office Supplies and Equipment for Various Offices** for the use of the **Pasig City Science High School, People's Law Enforcement Board, Solid Waste Management Office, Education Unit, and Tanghalang Pasigueño** under **Purchase Request Nos. 100-22-06-849, 100-22-07-882, 100-22-06-875, 100-22-07-952 and 100-22-05-674**, covered by **Purchase Order No. 22-09-1918** has been duly approved.

You are hereby directed to perform your obligations as stipulated in the contract. No revisions of the contract shall take effect unless approved in writing by this office.

Very truly yours,

VICTOR MA. REGIS N. SOTTO

City Mayor

By authority of the City Mayor:


ATTY. JERONIMO U. MANZANERO
City Administrator

Conforme:
Mico LAD
CHRISTIA G. BERE
Authorized Representative
DIAMOND-EMPIRE MARKETING

Date: 10 / 14 / 22